

Student Dismissal Procedures for 2016-2017

- This is the permanent dismissal for your child for this school year.
- Emergency changes must be called in to the office at 817-744-5500 **before** 2:40 pm.
- To change your child's dismissal pattern permanently it must be submitted to your child's teacher in writing.
- Parents/Visitors-NO PARKING during dismissal 2:30-3:25 pm in the north lot or in the parallel spaces in the front of the building.

Please circle the dismissal you choose for your child.

IMPORTANT: Window permits and/or auditorium IDs must be used every day-NO EXCEPTIONS

Dismissal Type	Description	Procedures
*Walkers	No vehicles to campus. Children walk home on their own. Please advise them to go directly home.	Students exit in the back playground area.
*Parent Pickup by walking Can go to children's grade level area in auditorium	Parents walking to campus-No parking available in parking lots.	Enter cafeteria through the northwest door by the bike racks to pick up your child (ren)- Parents must come inside and present their BLUE ID cards. Must be presented every day or show ID in the office. NO EXCEPTIONS
Car Riders Older siblings can go to youngest sibling's location Sibling Name _____ Teacher/Grade _____ Sibling Name _____ Teacher/Grade _____	Parents stay in cars (no parking available) Window signs must be displayed every day or you will be asked to come in and show ID. NO EXCEPTIONS *K-1 Pink Sign 2,3,4 Yellow Sign	Form a single line on Bayberry Dr. to enter the lot. Follow the lot to your child's grade level pick up location. For safety reasons, cars must follow staff directions and signage at all times.
*School buses, registered Day Care buses-4 or More Carpools ONLY Name of the Day Care: _____ Phone _____	Clearly marked Day Care vans OR 4 or More Carpools – apply in the office – must consistently transport 4 or more scholars from Parkview-orange window sign necessary at all times.	You may enter at 2:45 pm. at back parking lot on Longstraw Dr. and wait by curb for scholars to be walked out to your vehicle. <u>Parents/Visitors: NO PARKING during dismissal 2:30-3:25 pm</u>

➔ It is necessary to have an Inclement Weather Release on file to release a child during dangerous weather (extreme cold, lightening/thunder, and extreme heat); otherwise parents must enter building to retrieve their child.

During lightening/thunder children who are not escorted out by a parent will be dismissed after the storm passes.

When inclement weather dismissal is called, an email will be sent immediately to your primary email. We will also post on our Facebook page and send a text to parents signed up on Remind.

Always call 817-744-5500 or email your child's teacher immediately if your contact or dismissal information changes!