



KELLER INDEPENDENT SCHOOL DISTRICT  
**INDIAN SPRINGS MIDDLE SCHOOL**

305 Bursey Road  
Keller, TX 76248

Phone: 817-744-3200  
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July 31, 2017

Dear ISMS Parents and Students,

**Sandy Troutt**  
Principal

Welcome to the 2017-2018 School Year! We are so excited for our students to return to campus. Our faculty and staff have been busy with various professional learning opportunities, getting rested and emotionally fired up for the school year to start. Our campus still has a few construction projects going on, specifically the library extension, band hall and the 5th & 6th music room. We are anticipating that these construction projects will be finished by Tuesday, August 15th, when our students arrive for the first day of school.

**Jeffrey Davis**  
Assistant Principal

**Brenda Riebkes**  
Assistant Principal

I have noted some information and details that you will need to know before the beginning of school. In random order:

- In order to improve our students' ability to stay organized. We are going to instruct our students how to use an agenda and we will be monitoring this during Flight, or student advisory class. Student Agendas (or personal calendars) are required for each student for the 2017-2018 school year. These agendas have been personalized for our Eagle Students, and we are charging \$5.00 for each one. If your family cannot afford to pay for this item please contact our Campus Secretary, Mrs. Stephanie Moore, [stephanie.moore@kellerisd.net](mailto:stephanie.moore@kellerisd.net), and we will provide your student with an agenda. Please note the copy of the front cover attached.
- To continue with our students keeping their class information, daily work and study information all in one place we are going to require that all students have a 3-inch binder (notebook) that they will use as their "locker" for all of their study items. Please see the attached school supply list for more information. Again, if your family cannot pay for this crucial school supply item we will do our best to get a notebook donated for your student's use. Please contact Mrs. Moore, Campus Secretary.
- Texas Education Agency (TEA) has officially changed the dates of our students State assessments or STAAR tests.
  - The new STAAR dates are Tuesday, April 10, 2018 - 5th and 8th grade Math and 7th Writing (Math results back to campus by April 30, Writing by June 13)
  - Wednesday, April 11, 2018 - 5th and 8th Grade Reading (results back to campus by April 30)

*Please note that we anticipate getting special permission (as we did in this year 2017) to have our students take the STAAR assessments on the following dates because we are a 5 through 8-grade campus. The official TEA testing dates will be different than our dates, so please take note when comparing dates with other middle school campuses.*

- Wednesday, May 9, 2018 - Algebra I (End of Course) exam (results back to campus by June 1)
- Monday, May 14, 2018 - 5th and 8th Grade Math re-test (results back to campus by June 5)
- Tuesday, May 15, 2018 - 5th and 8th Grade Reading re-test (results back to campus by June 5)
- Wednesday, May 16, 2018 - 5th Science, 6th Math, 7th Math, 8th Science (results back to campus by June 13)
- Thursday, May 17, 2018 - 6th Reading, 7th Reading, 8th Social Studies (results back to campus by June 13)
- Friday, May 18, 2018 - Make up exams

*The May STAAR testing dates are only one week before school is out for 2018. We will be adjusting all the end of the year activities to correspond with these new assessment dates in the very near future.*

- The City of Watauga is currently working on Bursey Road between Willis Lane and Rufe Snow, and hope to complete the project in a few months. Please note that the attached picture illustrates that the intersection of Bursey and Willis Lane is not affected, but this may result in a detour when you drop off and pick up your students. Please watch for more information to come regarding student drop off and pick up.

I have a series of dates for you to put on your calendar, and please be aware that we also put this information on our ISMS website <http://campusnew.kellerisd.net/school/ism-044> , Twitter, Facebook and other social media applications.

- **5th Grade Parents:** we would like to invite you to join us on Wednesday, August 9th, for our 5th grade 2017-2017 Meet the Teacher Night from 5:30-6:30 PM.
  - Our 5th-grade faculty are anxiously awaiting to meet our students and their families as we welcome both to our second annual 5th grade “Meet the Teacher Night”.
  - Please enter ISMS through the main entrance/front doors.
  - Prior to “Meet the Teacher”, please ensure that your student’s information is updated in Infosnap and that you have completed the RESIDENCY VERIFICATION process. \*\*Please note that if your address has NOT changed, you will not be required to upload a utility bill or lease agreement. \*\*
- **6th, 7th and 8th Grade Parents:** Please join us on Thursday, August 10th for the 2017-2018 ISMS Schedule Pick-Up from 5:00 - 7:00 p.m.
  - Our faculty and staff are looking forward to meeting your 6th – 8th students and we encourage you to take the opportunity to walk around ISMS and take care of the various details to assure a great start to the school year.
  - Prior to Schedule Pick-Up starting at 5:00 - 7:00 pm, please ensure that your student’s information is updated in Infosnap and that you have completed the RESIDENCY VERIFICATION process. \*\*Please note that if your address has NOT changed, you will not be required to upload a utility bill or lease agreement. \*\*
  - 7th Graders: Please ensure that SHOT RECORDS have been verified with our School Nurse, Mrs. Rebekkah Dellaccio-Bazley. Mrs. Bazley can be reached at [rebekkah.dellaccio-bazley@kellerisd.net](mailto:rebekkah.dellaccio-bazley@kellerisd.net) or 817-744-3220.
  - If you have not completed the above-mentioned process, your student will not be allowed to pick up their academic schedule. Remember, the ISMS office staff will be available daily from 8:00 a.m. – 4:00 p.m. starting on Monday, July 31, to assist you with Infosnap and the registration process.

**More details about the 6th – 8th Grade Schedule Pick Up Process Thursday, August 10<sup>th</sup>:** Below are items that can accomplished while attending schedule pickup starting in the Main GYM at Indian Springs:

- Academic class schedule
- Pre-Order Yearbooks
- Put money into lunch account
- School picture order forms -school pictures are scheduled for Friday, August 18th
- Academic hall locker assignments
- Decorate (optional)
- 7th Football Checkout is on Thursday, 8/10 from 5:30 - 7:00 PM.
- 8th Grade Football Equipment Checkout is Thursday, 8/10 from 7:00 - 8:30
- 7th or 8th Grade Football players who did not check out equipment may do so on Friday, 8/11 from 4:30 - 6:00 PM
- Athletic/PE locker assignment
- Athletes - verify completion of online physical packet (athletics and tennis ONLY)
- Information about ISMS organizations

- Join PTA for 2017-2018 (\$10.00 per member/per year)
- Pick up school supplies ordered through PTA earlier this past spring

You are welcome to park in either one of our parking lots and **enter our building at the Gym Entrance**. We will have stations set up where you will have the opportunity to get an abundance of information. You will receive a checklist to make sure you have everything covered.

Remember to bring: cash or checks for ordering yearbooks, PTA membership, and setting up cafeteria accounts.

**Other first day of school information:**

- GIRLS enrolled in P.E., TENNIS or ATHLETICS bring a combination lock for your locker; if you are not in P.E., TENNIS or ATHLETICS, you DO NOT NEED A COMBINATION LOCK.
- Take time at home to:
  - Research KISD HAC
    - HAC (Home Access Center is the KISD on-line grade book and more) will be open for 7-12 students on Tuesday, 8/8 and PK- 6 on Monday, 8/14, click on this link for more information <https://homeaccess.kellerisd.net/HomeAccess/Account/LogOn?ReturnUrl=%2fhomeaccess>  
\*Keep in mind that student schedules will continue to change until the afternoon of Thursday, August 10.
- **Boys Athletics and Football Parent Meeting** - Friday, August 11 - 6:00 - 7:00 PM, Main Gym
- **First Day of School – Tuesday, August 15** – School day is from 8:30 AM – 3:45 PM
  - Doors open at 8:00 AM
    - **Student drop off :**
      - 5th and 6th graders, west parking lot (the closest lot to the track), students will enter through the main gym doors.
      - 7th and 8th graders should be dropped off in the east parking lot (the closest lot to Willis Lane) and they will enter through front doors.
      - 8th graders report to Cafeteria
      - 7th-grade athletes report to small gym
      - 5th and 6th graders report to the main gym
      - Students are released to their first period at 8:23 AM
      - 8th graders released to class and all 5th, 6th, and 7th-grade students will be escorted to their first-period class
- **Lunch times are still being determined**, but note the following if you want to provide your student a snack (no nut or peanut products, please ensure snacks provided will not leak, stain or cause issues in the instructional areas), water is the only beverage allowed on campus
  - 5th-grade lunch and recess will be between 10:56 and 11:41
  - 6th – 8th-grade lunches will be from 11:41 – 1:15
- Students dismissed at 3:45 PM
- Students are required to be off campus by 4:05 PM, unless they are being supervised by a coach, director, sponsor or teacher
- **School Pictures** – Friday, August 18th – students will be pulled from their Flight (student advisory) classes
- 6th – 8th Grade Parent Night, ISMS Mini-School – Tuesday, August 22 – 6:25 PM – 8:00 PM (more details, TBA)
- 5th Grade Curriculum Night - Thursday, August 24 - 6:00 - 7:00 PM
- Labor Day – Monday, September 4 - School Holiday

**Important:**

**KISD Dress Code** – It is imperative as you continue back-to-school shopping that you are aware of our dress code and make adjustments accordingly. I have attached a copy of the updated dress code, and it should be noted that students are dressing for school, which in reality is their work or job. Students should know immediately that what they would wear to a “pool party” or one of the water parks is not appropriate for school. If you have any questions do not hesitate to call or email. Here is the link to the Keller ISD website for this information

[https://www.kellerisd.net/cms/lib/TX02215599/Centricity/Domain/96/Handbooks/DRESS\\_CODE.pdf](https://www.kellerisd.net/cms/lib/TX02215599/Centricity/Domain/96/Handbooks/DRESS_CODE.pdf)

I have also attached a copy for your reference.

We are looking forward to getting started! We will have our students working hard, learning more than ever and having fun doing it!

Sincerely,



Sandy Troudt  
Principal, Indian Springs Middle School

817-744-3210

[sandy.troudt@kellerisd.net](mailto:sandy.troudt@kellerisd.net)